**UKCISA Annual Conference**

**25 June – 27 June 2025**

**SPONSORSHIP BOOKING FORM**

# COMPANY DETAILS:

|  |  |
| --- | --- |
| Contact Name(all correspondence regarding the conference will be sent to this person) |  |
| Position/Department |  |
| Company Name |  |
| Address |  |
| Town/City |  |
| Postcode, Country |  |
| Telephone |  |
| Fax |  |
| Email address |  |
| Website |  |

**Please email your company logo as a hi res jpeg file to** **conference@ukcisa.org.uk** **so that it can be included on the conference website and relevant marketing materials.**

# YOUR SPONSORSHIP PACKAGE

# Please indicate which item of sponsorship you are interested in. Please refer to the Sponsorship Brochure for a full description of what is included.

# [ ]  Platinum sponsor – Conference partner £10,500 + VAT

# [ ]  Gold sponsor – Conference supporter £8,500 + VAT

# [ ]  Silver sponsor – Conference sponsor £5,000 + VAT

# [ ]  Conference drink reception (Wednesday) £5,000 + VAT

# [ ]  Conference gala dinner (Thursday) £6,500 + VAT

#

*Please √ or X the boxes above*

# METHODS OF PAYMENT AND TERMS OF BOOKING:

The conference organisers will send a confirmation of your selection and issue an invoice/receipt where applicable. The balance due must be paid within **14 days** of issue otherwise the space/sponsorship item(s) will be resold.

# Please note that all prices quoted are exclusive of VAT which will be charged at the prevailing rate where required.

I enclose a cheque made payable to “UKCISA”

Please send me bank details to arrange a direct bank transfer (The remitter is responsible for all bank charges)

Please send me an invoice quoting Purchase Order Number

*Please √ or X the boxes above*

# Please note that we do not accept credit card payment for sponsorship and exhibition costs.

1. **TERMS OF APPLICATION**

By signing below, I acknowledge that I am authorised to sign for my company and understand that I am making a commitment to participate in this sponsorship opportunity. If total sponsorship payment is not received by 18 June 2024 I understand the sponsorship agreement will be cancelled. I understand [UKCISA’s Corporate Partnerships Due Diligence Policy](https://www.ukcisa.org.uk/uploads/files/1/Documents/UKCISA%20Corporate%20Partnerships%20Due%20Diligence%20Policy.pdf) is applied in this sponsorship agreement. I understand and agree to the above terms and conditions:

Date: Signature:

Name in Capitals:

# PLEASE RETURN TO:

**UKCISA**

Woburn House, 20-24 Tavistock Square, London. WC1H 9HQ

 Tel: +44 (0) 207 288 4330 Email: conference@ukcisa.org.uk

W: [ukcisa.org.uk](http://www.ukcisa.org.uk)

UKCISA is a company limited by guarantee registered in England and Wales (Company Number: 4507287) and a charity registered with the Charity Commission for England and Wales (Charity Number: 1095294). Its registered office is at Woburn House, 20-24 Tavistock Square, London. WC1H 9HQ.